



How to Book Additional Rehearsal Space

Booking of Community Centres from City of Kitchener for Rock Revival Act Practices

Availability of Community Centres:

Programs and services that serve community members have priority over Rock Revival requests. Community Services has a Council policy that provides direction regarding use of space.

While four of the centers have mirrored rooms (Country Hills, Stanley Park, Victoria Hills, Downtown Community Centre) every Community Centre has other rooms that are bigger than a stage which might suit your needs better.

It would likely be useful for you to go and take a look at the facility space before requesting any bookings. This will give you a chance to see the space and talk to Centre staff directly regarding what space availability exists. Do not book space directly yourself. You must contact Greg Kay, Co-chair in order to reserve your space.

Most availability: Between 9:00 a.m. and 3:00 p.m. on a week-day (noon hour most likely)

Less availability: Between 3:00 p.m. and 9:00 p.m. due to weekly recurring programs

Available at cost: Between 9:00 p.m. and 11:00 p.m. (week-nights). For more details contact Co-Chair Greg Kay.

Least availability: Weekend bookings are much tougher to book – there is a hefty rental budget which is key to sustaining the Community Centres.

Here is the booking procedure:

Provide Co-Chair Greg Kay with regular times that you would like space booked. The Co-Chair will forward request to our main Community Services point person who will forward it to the staff at particular Centers to see if we can schedule time and space. This will allow Community Services to track the amount of time that is being used for practices. The staff recovery rate for 2017 will be \$21.75 per hour (but this only applies “after-hours” ie. between 9-11 pm on weeknights and is an out of pocket expense for cast member).

Co-chair will take care of contracting these bookings with the Community Centre and appropriate staff. A room cannot be booked until the act (song/artist) has been identified to at least the Co-chairs so that there is no risk of duplication of Acts.

As it gets closer to the event, if other space is required and you’ve established a relationship with staff at the Community Centre, then you can go directly to staff at the location to see if they can accommodate. These one-off requests may be more difficult to accommodate, so early notice is key to success.